

SHORT COURSE

| Sl. No. | Course Name | Course Duration |
|---------|--|-----------------|
| 1 | CERTIFICATE IN COMPUTER APPLICATION | 3 MONTHS |
| 2 | DIPLOMA IN COMPUTER APPLICATION | 3 MONTHS |
| 3 | DESKTOP PUBLISHING | 3 MONTHS |
| 4 | TOTAL (HARDWARE) | 3 MONTHS |
| 5 | DIPLOMA IN SPOKEN ENGLISH & PERSONAL DEVELOPMENT | 3 MONTHS |
| 6 | TALLY WITH GST | 3 MONTHS |
| 7 | SMART ACCOUNTANT | 3 MONTHS |
| 8 | GYAN | 4 MONTHS |
| 9 | SWIFT | 4 MONTHS |
| 10 | COMMUNICATIVE ENGLISH | 5 MONTHS |
| 11 | DIPLOMA IN WEB DESIGNING | 5 MONTHS |